



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas



**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City

October 7, 2015

**DIVISION MEMORANDUM**

No. 687, s. 2015

**INTERNATIONAL ENGLISH LEARNERS TRAINING INSTITUTE INC. (IELTI)  
SERIES OF SEMINARS**

To: **Assistant Superintendent  
Education Supervisors/Coordinators  
District Supervisors/Coordinators  
Elementary School Heads**

1. Attached is Regional Memorandum No. 605, s. 2015, dated September 30, 2015, entitled, "**International English Learners Training Institute Inc. (IELTI) Series of Seminars**" for the information of all concerned.
2. For further information, please refer to the enclosures.
3. Immediate and wide dissemination of this Memorandum is directed.

**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



SEP 3 0 2015

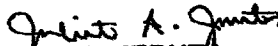
**REGIONAL MEMORANDUM**

No. **605**, s. 2015

**INTERNATIONAL ENGLISH LEARNERS TRAINING INSTITUTE INC. (IELTI)  
SERIES OF SEMINARS**

To : Schools Division Superintendents/OICs  
Regional Chiefs

1. Enclosed is a letter from Prof. Maria Vanessa P. Arador, Seminar Director, International English Learners Training Institute Inc. (IELTI), informing this Office of the series of IELTI Seminars from November 2015 to February 2016.
2. For more information, refer to the attached communication.
3. Attendance of interested personnel to this seminars shall be subject to the discretion of the Schools Division Superintendents, and to the provisions of DECS Order No. 28, s. 2001 entitled "Prohibiting the Commercialization of the DECS Organization through Endorsements and Accreditation of Goods and Services", DepEd Order No. 9, s. 2005 entitled "Instituting Measures to Increase Engaged Time-on-Task" or "No-Disruption-of-Classrooms Policy", and all other existing DepED policies and regulations, and ensuring compliance therewith.
4. For the information and guidance of all concerned.

  
**JULIET A. JERUTA**  
Director III  
Officer-In-Charge

JAJ/EBE./jmg/b

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),  
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

**" ESO 2015: Kapapatan ng Lahat, Pananagutan ng Lahat "**



**INTERNATIONAL ENGLISH LEARNERS  
TRAINING INSTITUTE**



Department of Education  
Central Visayas

Block 1, Barangay Ungot, Tarlac City  
Mobile Nos.: 09399260272 / 09174993554

RD2015-8568  
11-Sep-15

Email Address: [internationalenglishlearners@gmail.com](mailto:internationalenglishlearners@gmail.com)

September 8, 2015

**DR. JULIET A. JERUTA**  
Schools Division Superintendent  
Officer-in-Charge  
Office of the Regional Director  
Region VII – Central Visayas  
Sudlon, Lahug, Cebu City

Dear Dr. Jeruta,

Pursuant to the requirements set by the Department of Education in the conduct of seminars and trainings for teachers and school administrators, the INTERNATIONAL ENGLISH LEARNERS TRAINING INSTITUTE INC. (IELTI) would like to inform your good office of the series of IELTI seminars from November 2015 to February 2016.

In this light, we would like to request your assistance in disseminating this information to the different Divisions/Provinces in your region.

More importantly, we would like to express gratitude to you for your generous support to IELTI's series of national seminar-workshops last year.

Attached are DepEd Advisory 254, s. 2015 and the letter of invitation for your reference.

We fervently hope for your favorable action on this request. We beg to remain

Respectfully yours,

PROF. MARIA VANESA PALAFOX-ARADOR  
Seminar Director



# INTERNATIONAL ENGLISH LEARNERS TRAINING INSTITUTE

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Mobile Nos.: 09399260272 / 09174993554  
Email Address: [internationalenglishlearners@gmail.com](mailto:internationalenglishlearners@gmail.com)

September 8, 2015

To ALL ENGLISH and FILIPINO TEACHERS, DEPARTMENT HEADS, PRINCIPALS, SUPERVISORS, SCHOOL ADMINISTRATORS, RESEARCH WRITERS, ADVISERS, CRITICS and PANELISTS, TEACHER-EDUCATION/AB ENGLISH / AB FILIPINO / COMMUNICATION ARTS STUDENTS

Dear Sir/Madam:

Greetings!

The International English Learners Training Institute (IELTI), in cooperation with the Department of Education and the Commission on Higher Education, will conduct the following seminar-workshops:

Date & Venue	Title and Theme	Objectives The seminars aim to help the participants:
November 28-30, 2015  Subic Bay Travelers Hotel and Event Center, Aquino Corner Raymundo St., Subic Bay Freeport Zone Live-in reg. fee: P5,500 Live-out reg. fee: P3,300	<b>National Seminar-Workshop on Best Practices in Teaching Speaking and Writing in English and Filipino to K-12 Learners</b>	<ol style="list-style-type: none"> <li>1. Discuss underlying concepts of speaking and writing;</li> <li>2. Identify different approaches to the teaching of speaking and writing in English and Filipino to K-12 learners;</li> <li>3. Evaluate a range of classroom writing and speaking activities to determine their applicability in different contexts;</li> <li>4. Create their own activities focusing on specific speaking and writing skills; and discuss approaches in giving feedbacks on learners' speaking and writing outputs; and</li> <li>5. Present appropriate assessment tools and procedures relating to students' speaking and writing performance.</li> </ol>
December 5-7, 2015 (Tentative Date) Subic Bay Travelers Hotel and Event Center, Aquino Corner Raymundo St., Subic Bay Freeport Zone	<b>International Seminar-Workshop on Action Research Writing and Thesis Advising</b> Theme: <b>"Exploring the Role of Research in the Educational Context and Beyond"</b>	<ol style="list-style-type: none"> <li>1. Discuss the nature and process of doing action research and of writing action research reports;</li> <li>2. Explore topics for action research;</li> <li>3. Present and discuss issues relating to thesis advising, language critiquing, and paneling;</li> <li>4. Present and discuss the specific roles of the thesis adviser, reader, language critic, content critic, panel members, and panel chair;</li> <li>5. Review existing practices and protocol in thesis advising, critiquing and paneling in order to further improve them.</li> </ol> <p>One of the Speakers: Prof. Cheche Suarez (Ateneo De Manila)</p>



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<p>Live-in reg. fee: P6,300 Live-out reg fee: P4,000</p>		<p>University)</p>
<p>December 5-7, 2015 (Tentative Date) Subic Bay Travelers Hotel and Event Center, Aquino Corner Raymundo St., Subic Bay Freeport Zone Live-in reg. fee: P6,300 Live-out reg fee: P4,000</p>	<p>International Seminar-Workshop on Principles and Practices in Quality School Management for K-12 Learners Theme: "Developing Legal Knowledge and Effective Management Strategies to Enhance Leadership Capability"</p>	<ol style="list-style-type: none"> <li>1. Discuss legal cases and help clarify issues concerning the management of school's finances, school plant, human resources, community affairs and student behavior;</li> <li>2. Instill the value of teamwork among the participants in attaining the goals of the school;</li> <li>3. Present best practices in the management of K-12 schools in the United States and help participants derive lessons from them for possible application in their own contexts.</li> </ol> <p>Speakers: Dr. Corazon A. David Dr. Rodrigo Sicat Dr. Terry Michael Rippy, Southern Arkansas University (USA)</p>
<p>December 19-21, 2015  Hotel Supreme Convention Plaza, Baguio City  Live-in reg. fee: P5,300 Live-out reg. fee: P3,800</p>	<p>National Seminar-Workshop on Syllabus Writing and Outcomes-Based Education  Theme: <i>Designing Exams, Tasks, Rubrics and Syllabi in Accordance with OBE Principles</i> Speakers: Prof. Danilo Francisco M. Reyes (ADMU) and Dr. Elineth Elizabeth L. Suarez (ADMU)</p>	<ol style="list-style-type: none"> <li>1. Present a clear overview of Outcomes- Based Education (OBE);</li> <li>2. Revisit their institution's Vision, Mission and Goals statements to help them evaluate or determine their program outcomes;</li> <li>3. Map their curriculum to check whether the courses offered in their program match the existing program outcomes;</li> <li>4. Guide them in creating departmental goals that can produce graduates with qualifications and skills that are relevant to the current job market.</li> <li>5. Help the participants establish key performance indicators which are appropriate to their program and which are in accordance with OBE principles.</li> <li>6. Review existing syllabi, test papers, rubrics and classroom activities to see whether they are in accordance with OBE principles.</li> </ol>
<p>January 23-25, 2016  Venue: Laguna  Speakers: Dr.</p>	<p>National Seminar-Workshop on Preparing Materials for Reading, Writing and ESL Instruction</p>	<ol style="list-style-type: none"> <li>1. Discuss principles related to materials development;</li> <li>2. Become familiar with the components and process of writing a learning module;</li> <li>3. Design tasks and activities that are appropriate for reading, writing and ESL instruction;</li> <li>4. Identify assessment procedures which are good for reading,</li> </ol>



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<p>Elineth Elizabeth L. Suarez (Ateneo De Manila University) and Prof. Cheche A. Suarez (ADMU)</p>	<p>Theme: <i>“Engaging Learners in Task-based Interactive Learning Through the Development of Teacher-Made Modules”</i></p>	<p>writing and ESL instruction; 5. Recognize the importance of knowing the steps in publishing a module/text book; 6. Define the rights of the material developer as a published author.</p>
<p>February 20-22, 2016  Hotel Supreme Convention Plaza, Baguio City  Live-in reg. fee: P5,300 Live-out reg. fee: P3,800</p>	<p>National Seminar-Workshop on Action Research Writing for English and Filipino Teachers Theme: <i>“Exploring Possible Topics for English and Filipino Language Studies”</i></p>	<p>1. Discuss the nature of action research (how it is similar to and different from other kinds of researches, for example) and the steps to be taken in conducting it; 2. Discuss issues related to action research writing; 3. Explore their classroom situations in order to come up with relevant and innovative topics for action researches in the context of teaching English and Filipino subjects; 4. Formulate possible questions and identify research methods and data gathering tools that are appropriate in action research writing.  One of the Speakers: Prof. Cheche Suarez (ADMU)</p>

In connection with this, we would like to invite you to join us in the seminar-workshops. We also request that you confirm your attendance via text or call before you decide to attend.

Attached is a copy of the CHED Memo, DepEd Advisories 131 and 254 for your reference. The DepEd Advisory for our international seminars in December and national seminars in January and February 2016 will come out soon and be published anytime at the DepEd website.

Registration time is from 8am to 12nn of the first day. The first session starts at 1pm of the same day. The seminar ends at 12nn of the third day. You are requested to bring your USB (or flash drive) during the seminar. First meal is afternoon snacks which will be served on the first day and the last meal is lunch which will be served on the last day. We also request that you confirm your attendance via text or call before you decide to attend. For live-in participants, standard check-in time at the hotel is one o'clock in the afternoon but those who arrive early in the morning on the first day of the seminar may be allowed to check-in as long as there are available rooms.

Below is the registration fee information:

- Live-out registration fee includes lunch(2), snacks(4), seminar kit, hand outs in book form,



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<b>bag &amp; certificates</b>	
▪ Live-in registration fee includes breakfast (2), lunch (2), dinner (2), snacks(4), hotel accommodation for 2 nights, seminar kit, hand outs in book form, bag & certificates	
▪ IELTI Club Members with valid IDs, Early Birds and Group of eight participants from the same school (certified by their principal) get P300 discount.	
To avail of Early Birds' discounts, please deposit payment two weeks before the schedule of the seminar:	<ul style="list-style-type: none"><li>• To reserve slots for the seminars, please text us the names of participants as soon as possible.</li><li>• Participants may also register on site (on the first day of the seminar).</li><li>• Please email scanned copy of your bank deposit slip at <a href="mailto:internationalenglishlearners@gmail.com">internationalenglishlearners@gmail.com</a></li></ul>
1. PHILIPPINE VETERANS BANK IELTI / 0016 007758 100	
2. UCPB Maria Vanesa Arador / 10 201 000427 8	
3. DBP Maria Vanesa Arador / 0550 140554 560	

Registration fees may be charged to the school's local funds or MOOE subject to proper accounting and approval of higher authorities.

For inquiries and confirmation of attendance, please text or call us at 09174993554 (Globe) or send email to [internationalenglishlearners@gmail.com](mailto:internationalenglishlearners@gmail.com). You may also reach us through our FB account: *Ielti Learners* or Fan Page: IELTI.

Thank you very much! We beg to remain

Very truly yours,

**PROF. MARIA VANESA PALAFOX-ARADOR**  
Seminar Director

DepEd Advisory No. 254, s. 2015

August 21, 2015

In compliance with DepEd Order No. 8, s. 2013  
this Advisory is issued for the information of DepEd officials,  
personnel/staff, as well as the concerned public.

(Visit [www.deped.gov.ph](http://www.deped.gov.ph))

**NATIONAL SEMINAR-WORKSHOPS OF THE INTERNATIONAL ENGLISH LEARNERS  
TRAINING INSTITUTE (IELTI) INC.**

The International English Learners Training Institute (IELTI) Inc. will conduct its National Seminar-Workshops on the following dates with respective venues:

Title	Date and Venue	Aim
National Seminar-Workshop on Best Practices in Teaching, Speaking and Writing in English and Filipino to K to 12 Learners	November 28-30, 2015 Bataan/Subic	<ul style="list-style-type: none"><li>• To discuss to the participants the underlying concepts of speaking and writing</li><li>• To enable them to identify different approaches to the teaching of speaking and writing in English and Filipino to K to 12 learners</li><li>• To train them on how to evaluate a range of classroom writing and speaking activities to determine their applicability</li></ul>
National Seminar-Workshop on Syllabus Writing and Outcomes-Based Education  Theme:  <i>Designing Examinations, Tasks, Rubrics and Syllabi in Accordance with OBE Principles</i>	December 19- 21, 2015 Baguio City	<ul style="list-style-type: none"><li>• To present to the participants a clear overview of Outcomes-Based Education (OBE)</li><li>• To help them establish key performance indicators which are appropriate to their program and which are in accordance with OBE principles</li><li>• To allow them to revisit their school or institution's vision, mission and goals statements to help them evaluate their program outcomes</li><li>• To make them review existing syllabi, test papers, rubrics and classroom activities to see whether or not they are in accordance with OBE principles</li></ul>

The target participants are teachers, head teachers and school principals from public and private elementary and secondary schools.

Participation of both public and private schools shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

More information may be inquired from:

Prof. Maria Vanesa Palafox-Arador  
Seminar Director  
International English Learners Training Institute (IELTI) Inc.  
Block 1, Barangay Ungot, Tarlac City  
Mobile Phone No.: 0939-926-0272  
Email Addresses: [internationalenglishlearners@gmail.com](mailto:internationalenglishlearners@gmail.com)